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## **APPROVED MINUTES COMMISSION REGULAR MEETING APRIL 24, 2018**

The Port of Seattle Commission met in a regular meeting Tuesday, April 24, 2018, in the International Auditorium at Seattle-Tacoma International Airport, Seattle, Washington. Commissioners Bowman, Calkins, Felleman, Gregoire, and Steinbrueck were present. Commissioner Bowman was present until 2:34 p.m.

### **1. CALL to ORDER**

Pursuant to Article IV, Section 8, of the Commission Bylaws, the meeting convened at 11:05 a.m. to conduct an executive session.

### **2. EXECUTIVE SESSION pursuant to RCW 42.30.110**

The notice posted during the executive session included one matter relating to performance of a public employee and one matter related to litigation and legal risk. The time for reconvening was posted as 12:00 noon, in accordance with commission bylaws and the public meeting notice previously published. Following the executive session, which lasted approximately 65 minutes, the public meeting reconvened at 12:16 p.m. Commissioner Gregoire led the flag salute.

### **3. APPROVAL OF THE AGENDA**

Without objection, the preliminary agenda was revised to lay on the table agenda item 8b.

### **4. EXECUTIVE DIRECTOR'S REPORT**

Executive Director Steve Metruck previewed items on the day's agenda and made announcements.

### **5. PUBLIC COMMENT**

Without objection, the time allotted for public comment was extended to allow all parties signed up to speak. Public comment was received from the following individual(s):

- Sonja Forster, Seattle District Manager, Associated General Contractors of Washington, regarding changing the threshold for applying project labor agreements to port projects.
- Jimmy Sherrell, owner of Shuttle Express, regarding Shuttle Express. Mr. Sherrell submitted written materials, which are attached as minutes [Exhibit A](#).
- Heather McAuliffe, Seattle, regarding the Department of Fish and Wildlife public fishing pier at Terminal 86. Ms. McAuliffe submitted written materials, which are attached as minutes [Exhibit B](#).
- Susan Petersen, Federal Way, regarding airport impacts to communities and flight paths.
- J.C. Harris, Des Moines, regarding impacts to airport communities.

- Steve Edmiston, Des Moines, regarding impacts to airport communities. Mr. Edmiston submitted written materials, which are attached as minutes [Exhibit C](#).
- Sheila Brush, Des Moines, regarding impacts to airport communities. Ms. Brush submitted written materials, which are attached as minutes [Exhibit D](#).
- Candace Urquhart, Des Moines, regarding impacts to airport communities.
- Joshua Welter, organizer for Teamsters Local 117, regarding airport taxis.
- Daba Alemu, driver for Eastside for Hire, regarding airport taxis.
- Suldan Mohamed, E-Cab driver, regarding airport taxis.
- Worku Belayneh, Teamsters Local 117, taxi driver, regarding airport taxis.
- Nicole Grant, Martin Luther King County Labor Council, regarding airport taxis.
- Simran Singh, E-Cab driver, regarding airport taxis.
- Harinder Singh, E-Cab driver/owner, regarding airport taxis.
- Fitaber Gudina, E-Cab 180, regarding airport taxis.
- Michael Megnta, E-Cab 179, owner, regarding airport taxis.
- Daljit S. Kahlon, E-Cab 163, owner, regarding airport taxis.
- Dawinder Singh Dimpa, E-Cab 170, regarding airport taxis. Mr. Singh Dimpa submitted written materials, which are attached as minutes [Exhibit E](#).
- Eskinder Yirgu, E-Cab 315, owner, regarding airport taxis. Mr. Yirgu submitted written materials, which are attached as minutes [Exhibit F](#).
- Saranjit Singh Shaglani, E-Cab 858, owner, regarding airport taxis.
- Stefan Moritz, Unite Here Local 8, regarding airport taxis.
- Matthew Wald, Executive Director of Drive Forward Seattle, regarding airport taxis.
- Elsa Ogbe, organizer, Service Employees International Union Local 6, regarding airport taxis.
- Cindi Laws, director and lobbyist for Wheelchair Accessible Taxis, regarding airport taxis.
- Margaret Diddams, Service Employees International Union Local 775, regarding airport taxis.

## **6. UNANIMOUS CONSENT CALENDAR**

*[Clerk's Note: Items on the Unanimous Consent Calendar are not individually discussed. Commissioners may remove items for separate discussion and vote when approving the agenda.]*

### **6a. Approval of the minutes of the afternoon special meeting of September 12, 2017.**

*Without objection, agenda item 6b was removed from the Consent Calendar for separate discussion and vote.*

### **6c. Authorization for the Executive Director to execute a five-year contract for planning studies, measurements, modelling, analysis, and project development to complete infrastructure master planning for airport utility systems, for an amount not to exceed \$6,000,000.**

Request document(s) included an agenda [memorandum](#) and [presentation slides](#).

**The motion for approval of consent items 6a and 6c carried by the following vote:**

**In favor: Calkins, Felleman, Gregoire, Steinbrueck (4)**

**Absent for the vote: Bowman**

7. **SPECIAL ORDERS of BUSINESS** – None.

**ITEMS REMOVED FROM CONSENT**

- 6b. **Authorization for the Executive Director to execute three indefinite delivery, indefinite quantity contracts to provide real estate consulting services as needed to support future developments for a total amount not to exceed \$1,500,000. There is no funding request associated with this authorization.**

Request document(s) included an agenda [memorandum](#).

Presenter(s): Jeffrey Utterback, Director, Real Estate and Economic Development, and Isabel Safora, Deputy General Counsel.

Commissioners asked about ambiguities in the request related to specific services and properties. The nature of indefinite delivery, indefinite quantity contracts, which rely on further authorization of specific scope, was described.

**The motion for approval of agenda item 6b carried by the following vote:**

**In favor: Bowman, Calkins, Felleman, Gregoire, Steinbrueck (5)**

8. **AUTHORIZATIONS and FINAL ACTIONS**

- 8a. **Authorization for the Executive Director to (1) proceed with the Radio System Upgrade project; (2) procure required hardware, software, vendor services, and license and maintenance; (3) execute lease agreements for tower sites for the next 10 years; and (4) use Port staff for implementation, for a total capital project cost not to exceed \$14,800,000. A ten-year contract for license and maintenance fees is estimated at \$5,700,000 and ten-year recurring lease costs are estimated at \$1,600,000 (CIP #C801012).**

Request document(s) included an agenda [memorandum](#) and [presentation slides](#).

Presenter(s): Selena Tonti, Director, Security and Preparedness; Stuart Mathews, Director, Aviation Maintenance; and Debra Davis, General Foreman, Aviation Electrical and Electronic Systems.

The nature of the port's radio system, which is used for emergency response, security, and maintenance, was described. The relationship and interoperability of the system to other systems in King County was explained. Parts of the current radio system are at or near the end of their useful lifespan, and the consequences of system failure are significant.

Commissioners asked about interoperability, system bandwidth, and the circumstances for competition waiver in proceeding with upgrades. Commissioners discussed allocation of some costs to the Northwest Seaport Alliance and the pros and cons of staying with the current system rather than joining the King County system.

**The motion for approval of agenda item 8a carried by the following vote:**

**In favor: Bowman, Calkins, Felleman, Gregoire, Steinbrueck (5)**

*As noted above, agenda item 8b was laid on the table.*

**8c. Authorization for the Executive Director to execute a contract for up to five years for management and operation of the lost and found service at Seattle-Tacoma International Airport with an estimated value of \$4,500,000.**

Request document(s) included an agenda [memorandum](#).

Presenter(s): Daniel Zenk, Senior Manager, Airport Operations, and Jim Peterson, Manager, Airport Operations Passenger Experience.

The unexpected circumstances surrounding needing to execute the contract with a new provider were explained. Commissioners asked about the responsibilities covered in the contract and opportunities to approach other potential providers.

**The motion for approval of agenda item 8c carried by the following vote:**

**In favor: Bowman, Calkins, Felleman, Gregoire, Steinbrueck (5)**

**8d. Adoption of Resolution No. 3746: A resolution of the Port of Seattle Commission amending the Policy Directives on Construction Labor Practices for Projects Located on Port of Seattle Property and Priority Hire created by Resolutions 3725 and 3736, respectively, to change the threshold for applying project labor agreements to Port projects and related definitions.**

Request document(s) included an agenda [memorandum](#), draft resolution, [construction labor practices redline](#), and [priority hire redline](#). A copy of the final draft of [Resolution No. 3746](#) is attached. Also attached are the amended policy directives on construction labor practices and priority hire.

Presenter(s): Aaron Pritchard, Commission Policy Manager, and Isabel Safora, Deputy General Counsel.

*Previously, Resolution No. 3746 was introduced on April 10, 2018.*

There were no changes to the proposed resolution after its introduction. Commissioners asked about legal review of the change to the applicability threshold from \$5 million in contract labor costs to \$5 million in contract costs. There will be a presentation on overall project labor agreement policy in the context of an analysis of Quality Jobs efforts at the end of the year.

**The motion for adoption of adoption of Resolution No. 3746 (agenda item 8d) carried by the following vote:**

**In favor: Bowman, Calkins, Felleman, Gregoire, Steinbrueck (5)**

**9. PRESENTATIONS, REPORTS, and STAFF BRIEFINGS**

**9a. Environmental Excellence and Fly Quiet Awards.**

Presentation document(s) included an agenda [memorandum](#) and [presentation slides](#).

Presenter(s): Elizabeth Leavitt, Senior Director, Environment and Sustainability Center of Expertise; Jeremy Webb, Aviation Environmental Program Manager; Jane Dewell, Maritime Stormwater Program Manager; and Tom Fagerstrom, Airport Noise Programs Coordinator.

Changes to the environmental awards in 2018 were summarized. These were based on the work of the Energy and Sustainability Committee and included alignment with commission objectives and combination of maritime and aviation award programs. Award recipients for 2017 included maritime awards for Vigor and Castan Trucking for environmental performance, Maxum Petroleum for education and outreach, and Seaview Boatyard for innovation. Aviation awardees included United Airlines for environmental performance, HMS Host for environmental performance – honor roll, and the Common Acre for innovation.

Fly Quiet Awards were presented to Southwest Airlines (Bravo Award), SkyWest Airlines (Regional Award), and Spirit Airlines.

*Commissioner Bowman was present until 2:34 p.m.*

**9b. Equity Briefing.**

Presentation document(s) included an agenda [memorandum](#), [presentation slides](#), and [draft motion](#).

Presenter(s): Veronica Valdez, Commission Specialist, and Tracy Patterson, Talent and Diversity Manager, Human Resources.

The commission received a presentation on institutional racism and targeted universalism. The strategies of King County, the City of Seattle, and the Port of Portland were offered as examples. A working definition of equity as equal economic, political, and social rights and opportunities was presented. Elements of a racial equity toolkit were described.

**10. QUESTIONS on REFERRAL to COMMITTEE** – None.

**11. ADJOURNMENT**

There was no further business, and the meeting adjourned at 3:33 p.m.

Prepared:

Paul J. White, Commission Clerk

Attest:

Courtney Gregoire, Commission President

Minutes approved: July 24, 2018.